Fairfield County Foundation Community Grants Cycle 1

Fairfield County Foundation (OH)

Instructions

Our goal is to make the grant writing process smooth and easy. Nonprofit organizations designated 501(c)(3) by the Internal Revenue Service physically located in and serving Fairfield County are eligible to apply for a grant as well as local government entities that have a project meeting our guidelines.

To apply for a grant, please follow these steps:

- 1) Review the Grant Guidelines.
- **2) Call or email the Program Officer**, at the Fairfield County Foundation to discuss your grant request idea and whether your project appears to fit within the Foundation's guidelines. You can reach her by calling the office at 740-654-8451 or by email at aking@fairfieldcountyfoundation.org.
- 3) Fill out the LOI questions below.

Please note all text response areas have <u>CHARACTER</u> counts, not word, and we cannot change that restriction.

<u>Collaborate</u>- If you wish to give someone else access to view/edit/submit your application you can now do so using the above "Collaborate" button. Click here to view the written tutorial and here for the video tutorial <u>prior</u> to using this feature. **DO NOT** enter your own email address used as your log on in the collaborate function as it may lock you out.

Organization Information

I.R.S Letter of Determination*

Please upload a copy of your organization's 501(c)(3) letter. The file must be a pdf, jpg, png or word document.

File Size Limit: 5 MB

Organization's Major Funding Sources*

Character Limit: 1000

Project/Program Information

Project/Program Title*

Character Limit: 100

Amount Requested*

Please enter the total dollar being requested.

Character Limit: 20

Total Program/Project Budget*

Please enter the dollar amount of the cost of the entire project/program.

Character Limit: 20

Amount Already Procured*

Please list the dollar amount that is already procured for this project/program.

Character Limit: 20

Funding Priority*

Please select which funding priority of the Foundation that the requested project/program will meet. Detailed descriptions of each priority can be found on page 3 of our Grant Guidelines.

Choices

Arts and Culture
Civic and Community
Education
Environment
Health
Human Services

Demographic description of population, including number served by this program/project*

Character Limit: 1500

Project Summary*

Include brief, but specific, information about what will be purchased, plus when, why and how's of your project.

Character Limit: 1500

Signature

Applicant Electronic Signature*

I certify that the information on this form is true and complete to the best of my knowledge. I understand that it is fully my responsibility to provide the correct information requested and that this application will be disqualified if the requested information is not provided.

Character Limit: 200

Today's Date*

Character Limit: 10

Please be aware that once you hit **submit** you will NOT be able to edit the application. You will be able to view and print but not change any of the answers.

Once you submit the application you will receive a confirmation email. If you do not see it, please first check your junk/spam folder then call or email Program Officer, Abby King, at aking@fairfieldcountyfoundation.org or 740-654-8451.

